The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on June 28, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:40 p.m.

Mr. Victor Hayek, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

# Roll call by the Business Administrator:

Present: Mr. Steven Hadley, President

Mrs. Mary Wojtowicz, Vice President

Mr. Robert Kessler

Absent: Mr. Robert Projansky

Mrs. Valerie Buccino

Also Present: Dr. Linda Freda, Superintendent

Mr. Victor Hayek, Business Administrator/Board Secretary

Mr. Wayne Demikoff, District Accountant

# PRESIDENT'S REPORT

- Mr. Hadley thanked the staff and administration for a great school year.
- He said the yearbook looks great.
- Mr. Hadley reported that graduation went smoothly.

# SUPERINTENDENT'S REPORT

- Dr. Freda stated that summer projects have begun.
- She said the staff is ready for summer.
- Dr. Freda reported that planning for the new school year continues.

#### **GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the contract with the **Children's Therapy Center**, for student **#8003467**, at a tentative tuition rate of \$75,599.90 and extraordinary services in the amount of \$22,550.00, effective July 5, 2011 through June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

G2.	RESOLVED	that the Board of Education approve the agreement with <b>Realtime Information Technology</b> to provide student information management for the 2011-2012, at an annual fee of \$10,533.25 for software and services.				
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	
G3.	RESOLVED		d of Education approve the Girl Scout Troop 737 for th			
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	
G4.	RESOLVED	that the Board of Education approve the Agreement with <b>Tiny Treasures</b> at the agreed upon fee of \$7,500.00, effective September 1, 2011, and terminating on June 30, 2012.				
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	
G5.	RESOLVED	that the Board of Education approve <b>Regulation #3144</b> , <b>Certification of Tenure Charges</b> , at second reading.				
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	
G6.	RESOLVED	that the Board of Education approve <b>Regulation #5561</b> , <b>Use of Physical Restraint</b> at second reading.				
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	
G7.	RESOLVED		d of Education approve <b>Po</b> lecond reading.	licy #6150, Tu	iition	
		Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
		Yes:	3	No:	0	

reading.

G8.

RESOLVED that the Board of Education approve Policy #6311, Contracts for Goods or Services Funded by Federal Grants, at second

	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Yes:	3	No:	0	
RESOLVED	that the Board of Education approve <b>Policy #6820, Financial Reports,</b> at second reading.				
	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Yes:	3	No:	0	
RESOLVED			_	0, Emergency	
	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Yes:	3	No:	0	
RESOLVED					
	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Yes:	3	No:	0	
RESOLVED	that the Board of Education approve <b>Regulation #8420.2</b> , <b>Bomb threats, at second reading</b> .				
	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Yes:	3	No:	0	
G13. RESOLVED that the Board of Education approve Policy #6220, Budget Preparation, at second reading.					
	Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler	
	Moved: Yes:	Mrs. Wojtowicz	Seconded: No:	Mr. Kessler	
	RESOLVED RESOLVED	RESOLVED that the Boar Reports, at some Moved: Yes:  RESOLVED that the Boar and Non-Fire Moved: Yes:  RESOLVED that the Boar Shooter, at some Moved: Yes:  RESOLVED that the Boar Bomb threat Moved: Yes:  RESOLVED that the Boar Bomb threat Moved: Yes:	RESOLVED that the Board of Education approve Pole Reports, at second reading.  Moved: Mrs. Wojtowicz  Yes: 3  RESOLVED that the Board of Education approve Regard Non-Fire Evacuation Plan, at second Moved: Mrs. Wojtowicz  Yes: 3  RESOLVED that the Board of Education approve Regards Shooter, at second reading.  Moved: Mrs. Wojtowicz  Yes: 3  RESOLVED that the Board of Education approve Regards Shooter, at second reading.  Moved: Mrs. Wojtowicz  Yes: 3  RESOLVED that the Board of Education approve Regards Shooter, at second reading.  Moved: Mrs. Wojtowicz  Yes: 3  RESOLVED that the Board of Education approve Regards Shooter, at second reading.  Moved: Mrs. Wojtowicz  Yes: 3	Yes: 3 No:  RESOLVED that the Board of Education approve Policy #6820, Fin Reports, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:  RESOLVED that the Board of Education approve Regulation #842 and Non-Fire Evacuation Plan, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:  RESOLVED that the Board of Education approve Regulation #842 Shooter, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:  RESOLVED that the Board of Education approve Regulation #842 Shooter, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:  RESOLVED that the Board of Education approve Regulation #842 Bomb threats, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:  RESOLVED that the Board of Education approve Regulation #842 Bomb threats, at second reading.  Moved: Mrs. Wojtowicz Seconded: Yes: 3 No:	

G14.	RESOLVED	that the Board of Education approve the <b>Optimum Lightpath Service Agreement</b> for a period of five (5) years at a monthly recurring charge of \$5,397.00, pending attorney review.					
		Moved:	Mrs. Wojtowicz	Secon	ded:	Mr. Kessler	
		Yes:	3	No:		0	
<u>BUSI</u>	NESS RESOL	UTIONS					
B1.	RESOLVED	that the Board of Education approve the <b>Public and Confidential Minutes of June 14, 2011.</b>					
		Moved:		Seconded:			
		Yes:	WITHDRAWN	No:			
B2.	RESOLVED	that the Board of Education approve the <b>June 15, 2011, payroll</b> in the amount of \$352,532.58.					
		Moved:	Mr. Kessler	Seconded:	Mrs. V	Vojtowicz	
		Yes:	3	No:	0		
В3.	RESOLVED	that the Board of Education approve the <b>June 22, 2011, payroll</b> in the amount of \$258,421.49.					
		Moved:	Mr. Kessler	Seconded:	Mrs. V	Vojtowicz	
		Yes:	3	No:	0		
B4.	RESOLVED	that the Board of Education approve the, <b>2011</b> , <b>Bills and Claims</b> in the amount of \$88,602.49.					
		Moved:	Mr. Kessler	Seconded:	Mrs. V	Vojtowicz	
		Yes:	3	No:	0		

**B5. RESOLVED** that the Board of Education approve the following transfers for June 2011:

To Account #	Amount	From Account #	Amount
Pur Prof Ed Svc	154.00	Speech: Supplies	(154.00)
11-000-216-320-03-00	101.00	11-000-216-610-03-00	(101.00)
SS/FICA: Other 11-000-219-220-03-00	27,829.53	Unemployment 11-000-291-250-00-00	(7,829.53)
Tuition Reimb 11-000-291-280-03-00	1,200.00	Unused Sick Days 11-000-291-290-03-07	(21,200.00)
Contracted Services Dis 11-000-261-420-03-02	1,229.24	Custodial Salary-Gld 11-000-262-110-01-01	(2,266.84)
Contracted Services Rep 11-000-261-420-03-01	139.69		
Stipends Custodian Gou 11-000-262-110-01-02	93.16		
Custodian Subs 11-000-262-110-04-00	804.75		
Subs Teachers 11-120-100-101-00-02	2,643.44	Teach Salary 1-5 11-120-100-101-00-00	(2,643.44)
Unused Sick Days 11-000-291-290-03-07	31,200.00	Prescriptions 11-000-291-270-03-03	(31,200.00)
Speech: Supplies 11-000-24216-610-03-00	147.63	Pur Prof Ed Svc Com 11-000-216-320-03-00	(147.63)
Office Supplies: GV 11-000-240-610-02-00	15.47	Office Supplies: GLD 11-000-240-610-01-00	(15.47)
Cont. Svs Bldg Repair Dis 11-000-261-420-03-01	17,262.00	Insurance 11-190-100-610-01-04	(17,262.00)
Supplies: Inst Gould 11-190-100-610-01-03	26.67	Splies: Non Cons Gld 11-190-100-610-01-04	(26.67)
Superintendent Sal 11-000-230-104-03-00	1,156.42	Professional Dev 11-000-230-320-03-00	(1,156.42)

Technology Admin 11-000-252-110-00-00	967.52	Central Office Sal 11-000-251-100-00-00	(967.52)
Lunchroom Aides; GV	1,730.35	Custodian Sal: GV	(1,730.35)
11-000-262-110-02-00	1,7 00.00	11-000-262-110-02-01	(1)/ 50.55)
Custodian Subs 11-000-262-110-04-00	2,426.63	Overtime Custodians 11-000-262-110-03-03	(2,426.63)
Sub Teachers: Sal	3,922.50	Teachers Sal Gr 1-5	(3,922.50)
11-120-100-101-00-02		11-120-100-101-00-00	
Sub Teachers: Sal	607.50	Teachers Sal Gr 6	(607.60)
11-130-100-101-01-02		11-130-100-101-01-00	
Res Room: Aid Sal	4,768.07	Pre-Sch Dis Sal	(4,768.07)
11-213-100-106-03-00		11-215-100-101-02-00	
	98,324.57		(98,324.57)

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 3 No: 0

# PERSONNEL RESOLUTIONS

**P1. RESLOVED** that the Board of Education rescind resolution **P18** from the June 14, 2011 Board of Education meeting.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P2. RESOLVED** that the Board of Education approve **Greg De Rosa** as a fifth grade Science Maternity Leave Replacement teacher at a prorated salary of \$44,787.00 (BA Step 1) effective September 1, 2011 to December 23, 2011.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P3. RESOLVED** that the Board of Education approve an increase in time for **Dana Socci**, Speech and Language Pathologist, from .6 to .7 at the salary of \$46,997.00 (\$67,138.00 prorated .7 MA Step 12) effective September 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P4. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following staff:

Name	Date	Workshop	Cost	Travel
Keenan, P.	10/26/2011	Health Conference	\$175.00	\$24.18
Mellinkoff, C	7/13/2011	IPAD	\$99.00	\$3.41
Wagner, L.	7/13/2011	IPAD	\$99.00	\$17.36
Alicandri,P.	7/13/2011	IPAD	\$99.00	
Little, E.	7/13/2011	IPAD	\$99.00	
Gray, C.	7/13/2011	IPAD	\$99.00	\$17.36
Decker, L.	7/28/2011	Anti-Bullying	\$50.00	\$13.00

Moved:	Mrs. Woitowicz	Seconded:	Mr. Kessl	eı

Yes: 3 No: 0

**P5. RESOLVED** that the Board of Education approve Family Medical Leave for **Meredith Toth** effective September 1, 2011, to November 21, 2011.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P6. RESOLVED** that the Board of Education approve **Brittany Schwartz** as a substitute teacher for the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P7. RESOLVED** that the Board of Education approve **Janusz Zduniak** as a substitute custodian at a rate of \$13.50 per hour effective July 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P8. RESOLVED** that the Board of Education approve **Joseph Romano** as a part-time custodian at a prorated salary of \$11,880.00 (Custodian Step 1 \$39,601.00 prorated .3) effective July 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P9. RESOLVED** that the Board of Education approve **John Messier** as a custodian at a salary of \$19,800.00 (\$39,601.00 Custodian Step 1 prorated .5) effective July 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

**P10. RESOLVED** that the Board of Education approve **David Bogden** as a custodian at a salary of \$19,800.00 (\$39,601.00 Custodian Step 1 prorated .5) effective July 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 3 No: 0

### **PUBLIC RECOGNITION**

None

## **COMMITTEE REPORTS**

None

### **OLD BUSINESS**

- Mrs. Wojtowicz gave a buildings and grounds update:
  - \* The boiler room bids opening is Wednesday, June 29th
  - \* The lighting updates in classrooms is almost complete
  - \* She thanked the NCPE for donation of work
  - \* In-house snowplowing has saved the district money and enables us to purchase a new truck for plowing.
  - \* The fire escapes will be refinished if not removed.
- Mrs. Wojtowicz reported the following regarding transportation:
  - \* The routes for the 2011-2012 school year are complete
  - \* A letter received from a resident regarding bus stop on cul-de-sac
  - \* Busing information will be available on parent portal of *Realtime*

### **NEW BUSINESS**

None

The following resolution was called at approximately 8:05 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 8:05 p.m.

Respectfully Submitted,

Victor Hayek, Business Administrator